Standard Form Number: SF-INFR-46 Revised on: August 11, 2004

## **Key Personnel's Certificate of Employment**

Issuance Date

Name of the Head of the Procuring Entity
Position of the Head of the Procuring Entity
Name of the Procuring Entity
Address of the Procuring Entity

| Dear Sir / Madame:  |  |       |             |                |  |
|---|--|-------|-------------|----------------|--|
|   | I am(Name of Nominee) a Licensed Engineer with Professional License No.<br>issued on(date of issuance) at(place of issuance) |       |             |                |  |
| I hereby certify that <u>(Name of Bidder)</u> has engaged my services as <u>(Designation)</u> for <u>(Name of the Contract)</u> , if awarded to it. |  |       |             |                |  |
| As $\underline{\hspace{0.5cm} (Designation)\hspace{0.5cm}}$ , I supervised the following completed projects similar to the contract under bidding): |  |       |             |                |  |
|   | NAME OF PROJECT  | OWNER | <u>COST</u> | DATE COMPLETED |  |
|   |  |       |             |                |  |
|   |  |       |             |                |  |
|   | At present, I am supervising the following projects:   |       |             |                |  |
|   | NAME OF PROJECT  | OWNER | COST        | DATE COMPLETED |  |
|   |  |       |             |                |  |
|   |  |       |             |                |  |
|   |  |       |             |                |  |

In case of my separation for any reason whatsoever from the above-mentioned Contractor, I shall notify the  $\underline{\text{(Name of the Procuring Entity)}}$  at least twenty one (21) days before the effective date of my separation.

As  $\underline{\text{(Designation)}}$ , I know I will have to stay in the job site all the time to supervise and manage the Contract works to the best of my ability, and aware that I am authorized to handle only one (1) contract at a time.

I do not allow the use of my name for the purpose of enabling the above-mentioned Contractor to qualify for the Contract without any firm commitment on my part to assume the post of <a href="(Designation)">(Designation)</a> therefor, if the contract is awarded to him since I understand that to do so will be a One of the requirements from the bidder to be included in its Technical Envelope is a list of contractor's key personnel (viz., Project Manager, Project Engineers, Materials Engineers, and Foremen), to be assigned to the contract to be bid, with their complete qualification and experience data (including the key personnel's signed written commitment to work for the project once awarded the contract).

Contract Reference Number Name of the Contract Location of the Contract

| sufficient ground for my disqualification as <u>(Designation)</u> <u>Entity)</u> bidding or employment with any Contractor doin <u>Procuring Entity)</u> . |  |
|--|--|
|  | (Signature of Engineer)                |
| DRY SEAL   |  |
| Republic of the Philippines ) ) S.S.   |  |
| SUBSCRIBED AND SWORN TO before me thisexhibiting to me his Residence Certificate No  | day of 2003 affiant<br>issued on at    |
|  | Notary Public<br>Until December 31, 20 |
| Doc. No; Page No; Book No; Series of;  |  |

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